



THE EASY WAY TO BOOK
**SCHOOL
INTERVIEWS**


Dear Parents,

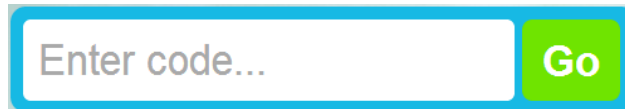
Parent/Teacher interviews will be held on **Tuesday, 9 April 2019**.
We will once again be using an online booking system – *School Interviews*.

Bookings must be finalised before Monday 8 April at 4:00pm when bookings for this event will close. Instructions can be found below:

Go to <https://www.schoolinterviews.com.au/> and follow these simple instructions:

Click the  button at the top right of the screen.

Simply enter the code "**7yqc8**" and press the  button.



Enter your details.



Select the teachers you wish to see.



Select the appointment times that suit your family best.



When you click **FINISH**, your interview timetable will be emailed to you automatically. If you do not receive your email immediately –
Check your junk mail folder AND make sure you have entered your email address correctly

You can return to <https://www.schoolinterviews.com.au/> at any time, and change your interviews until the bookings close on Monday 8 April at 4:00pm.

For parents that do not have internet access, a computer kiosk will be available in the school office for parents to make their own bookings. **Interviews are strictly 10 minutes and spaces are limited.**

You may change your bookings, any time prior to the closing date, by re-visiting the <https://www.schoolinterviews.com.au/> website and using the event code – **7yqc8**.

Remember to use the same name and email address you used when you made your original booking.
Parents wishing to change their interview times after the closing date should contact the school directly on: 9309 3711.