

# Dalmain Primary School

Independent Public School  
Independent Public School



## 2020 INFORMATION BOOKLET

Care - Strive - Achieve

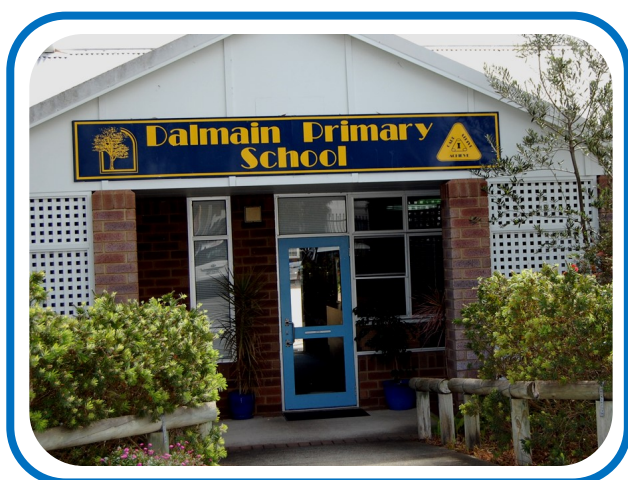
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## A SHORT HISTORY

**In 2020 we anticipate enrolments of 285 students.**

Children were enrolled at Dalmain for the first time in 1990. Pre-Primary children and Years 1 – 7 began the school year in temporary accommodation. Dalmain school build-

ings were occupied for the first time on April 2, 1990. Grassed play areas became available for use at the beginning of 1991. The school has two classroom blocks each with five teaching areas, a purpose built Art Room, Library, Music Room, Science Lab and an Early Childhood Centre. Over the years the school has acquired an outstanding reputation due to the teaching and learning that has taken place and the achievements of many of our students.

# DALMAIN PRIMARY SCHOOL

## SCHOOL VISION

Dalmain Primary School cultivates an environment of academic excellence where staff members, in partnership with the community, provide a challenging, inclusive, contemporary curriculum inspiring all students to be active participants in modern Australian society.

Students are encouraged, and expected, to take risks with their learning and accept responsibility for their actions. They recognise that Dalmain Primary School is a supportive learning environment with a holistic focus on health and well-being

### SCHOOL SONG

At Dalmain Primary School  
We all learn the Golden Rules  
We are striving hard to grow and to succeed  
It's a caring kind of place  
Where you'll find a friendly face  
and a happy smile will greet you one and all.

We are working as a team  
to attain our hopes and dreams  
We're learning skills to use throughout our  
lives

It's the school that we like best  
Our home is in the West  
Life's great for us at Dalmain Primary  
School.



*Care Strive Achieve*

### SCHOOL CREST

The crest was developed by parents and symbolises the growth of knowledge.

### SCHOOL MOTTO

#### I Care - I Strive - I achieve

We believe that if students can embrace these values in their education they will achieve their potential and contribute positively to our society.

### ADVANCE AUSTRALIA FAIR

Australians all let us rejoice for we are young and free  
We've golden soil and wealth for toil, our home is girt by sea:  
Our land abounds in Nature's gifts, of beauty rich and rare.  
In history's page, let every stage, Advance Australia fair,  
In joyful strains then let us sing, Advance Australia fair.

Beneath our radiant Southern Cross, We'll toil with hearts and hands,  
To make this Commonwealth of ours, Renowned of all the lands,  
For those who've come across the seas, We've boundless plains to share,  
With courage let us all combine. To advance Australia fair.  
In joyful strains then let us sing, Advance Australia fair.



Care - Strive - Achieve

## PRINCIPAL'S MESSAGE



We are all proud of **Our School**. Schools are focal points for, and an integral part of, a community – so it is with Dalmain Primary School. Parents have many reasons to feel proud of our school and share in its achievements.

A school represents more than buildings on a site. It is part of the tradition of a community. In our case, this tradition is being established daily, in the classroom, at school assemblies, on school camps, on sports fields and on performance stages. Our present students do much to uphold our already established traditions. We are a microcosm of our community and take pride in upholding the community's values.

The school acknowledges that the home and community is the child's primary learning environment. The school's role is to build on that early learning by providing the student with an appropriate, safe environment in which they can extend and refine their social, emotional, physical and intellectual skills and knowledge.

Today we also find that media, technology and the internet are impacting on student learning. It is difficult to unravel the impact each of these entities is having on children's education. What is important is that the school and parents view children's education as a partnership requiring a high degree of co-operation and communication between the home and the school. We need to be aware of each other's goals and work harmoniously to achieve these goals.

At our school there are deemed to be four levels of involvement for parents, these are –

**THE INTEREST LEVEL:** *Parents should endeavour to develop an interest by –*

reading school communications, visiting the school, meeting with teachers, attending school meetings and attending interviews.

**THE CLASSROOM LEVEL:** *Parents should endeavour to assist –*

with group activities, in the school library, with sport, excursions and electives if possible.

**THE SCHOOL DEVELOPMENT LEVEL:** *Parents should contribute to our school's development by –*

supporting the Parents' and Citizens' Association in all ways possible, joining the canteen roster, and volunteering assistance in whatever way possible.

**THE DECISION-MAKING LEVEL:** *Parents should endeavour to become involved at times in one of the various committees which guide our school, e.g. Parents' and Citizens' Association, School Board or the various sub-committees and task forces that exist from time to time.*

In 2013, Dalmain became an Independent Public School. More than ever parents have an opportunity to “have a say” in the development of their school. Please be involved and make a contribution to our school.

The purpose of this handbook is to provide an understanding of what the school sees as its role and how we can best work with parents to achieve common goals.

To those parents enrolling their children at our school for the first time, we certainly welcome you and trust that in time you will become involved in our school and contribute to our progress. You will find your involvement is rewarding and appreciated.

Dalmain Primary School is a great school. It is made great by its students, its staff and the community which supports it. Your continued involvement in the partnership will certainly enhance our ongoing success into the future

**PRINCIPAL**

*Don Boyes*



Dalmain Primary School is a dynamic learning community which has been promoting academic excellence for 30 years. The school, located in the northern suburb of Kingsley, opened in 1990 and currently has a student population of around 285.

A dedicated and professional education team teaches a diverse range of programs and fosters a supportive relationship with students.

Dalmain Primary School provides a welcoming, inclusive environment where there is an expectation that everyone will:

- ◆ Work towards achieving their potential;
- ◆ Show respect for themselves and others;
- ◆ Have social, civic and environmental responsibility; and
- ◆ Take pride in their school.

## INNOVATION AND ENGAGEMENT

Dalmain's teachers and support staff have high expectations of student achievement and work together to ensure classrooms reflect the standards expected by our school and the broader community.

Teachers at Dalmain use a variety of innovative learning strategies and provide an engaging work environment for all students.

In 2012, the Department of Education's Expert Review Group formally recognised our school for its high student achievement levels

## MAKING A DIFFERENCE

Dalmain Primary School students are considerate and respectful, caring for themselves, others and the environment. They pursue knowledge diligently and aspire to achieve academic excellence.

Our students learn to understand the world around them, their roles and responsibilities in helping shape the future and ways in which they can make a difference.

A close working relationship exists between the students, staff and school community. Our School Board and the Parents and Citizens Association provide excellent support, assist with direction and perform active and significant roles within our school.

## OUR VALUES

Dalmain Primary School's motto '**Care, Strive, Achieve**' encapsulates the four core values outlined in the Department of Education's Plan for Government Schools.

The four core values guide everything we do. In stating these values, we acknowledge that words alone are not sufficient; it is actions, based on these values that are important.

### LEARNING

We have a positive approach to learning and encourage it in others; we advance student learning based on our belief that all students have the capacity to learn.

### EXCELLENCE

We have high expectations of our students and

ourselves. We set standards of excellence and strive to achieve them. The standards and expectations challenge all of us to give our best.

### EQUITY

We recognise the differing circumstances and needs of our students and are dedicated to achieving the best possible outcomes for all. We strive to create workplaces and learning environments that are free of discrimination, abuse or exploitation.

### CARE

We treat all individuals with care. Our relationships are based on trust, mutual respect and the acceptance of responsibility. We recognise the value of working in partnership with parents/carers and the wider community in providing a quality education for our students.

*We work in partnership with the community, delivering a contemporary curriculum and inspiring our students to be caring, responsible, active citizens.*

## WASTE WISE

Dalmain Primary School is an accredited Waste Wise school. Waste Wise schools throughout Western Australia are reducing waste by implementing the 3R's; **reduce, reuse, recycle** - while developing positive environment values in students and the whole school community.

Waste Wise schools model responsible environmental behaviours and practices through hands-on learning experiences that are linked to the Western Australian Curriculum.

Waste Wise programs at Dalmain include;

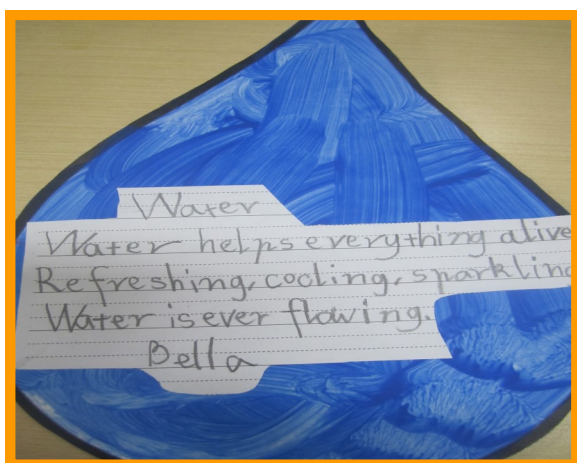
- ◆ Compost
- ◆ Worm farm
- ◆ Litter collection and monitoring
- ◆ Paper recycling
- ◆ Garden maintenance
- ◆ Nude food Tuesday's
- ◆ Garden Grub Club

In 2015 the "DUG" (Dalmain Urban Garden) was set up by Brett Cowey and a team of volunteers. When the "DUG" garden produce is ready for harvest the produce is sold at assemblies, used by classes or included on the canteen menu. All money raised is put straight back into keeping the Urban garden great.



## WATERWISE

Dalmain Primary School has been involved in this initiative for more than 10 years. During this time the school has been actively involved in a number of water saving strategies that we hope our students and the community will embrace.



These include the following;

- ◆ Classroom focus on learning about water - where we source water from and why it is a resource that we need to look after.
- ◆ Water saving strategies implemented around the our school.
  - Installation of fountain taps that turn off automatically.
  - Planting of native gardens around the school.
  - Use of mulch in garden beds.
  - Students reporting water leaks to the school office.
- ◆ Compliments Waste Wise initiative also undertaken at Dalmain.

# DALMAIN PRIMARY SCHOOL DIRECTORY



## LOCATION

Dalmain Street  
KINGSLEY WA WA 6026  
Phone: 6207 2200



E-Mail: [Dalmain.PS@education.wa.edu.au](mailto:Dalmain.PS@education.wa.edu.au)

Website: [www.dalps.wa.edu.au](http://www.dalps.wa.edu.au)

## OFFICE HOURS — 8.00am – 4.00pm

### ADMINISTRATION

PRINCIPAL	Mr Don Boyes
DEPUTY PRINCIPAL	Ms Alessandra Morrone
MANAGER CORP SERVICES	Mrs Lynda Dilena
SCHOOL OFFICERS	Mrs Jodie Crumpton/Mrs Jo Camille
LIBRARY OFFICER	Mrs Kathy Melville

### KINDY

TEACHER	Mrs Caroline Horrocks/ Mrs Jane Ridley
EDUCATION ASSISTANT	Mrs De Ross/Mrs Sue James

### PRE PRIMARY

TEACHERS	Mrs Fiona Hammill/Mrs Raelene Wilson
EDUCATION ASSISTANT	Mrs Jan Molino

### TEACHERS (Years 1 – 6)

Year PP/1	Miss Kara Orr
Year 1	Miss Kaylie King
Year 2	Mrs Kirsten Phoenix
Year 2/3	Mrs Janine Te Wheoro
Year 3	Mrs Suzanne Orchard/Mrs Donna Hudson
Year 4	Mrs Hilary Winterton/Mrs Raelene Wilson
Year 4/5	Mrs Jenny Kaluzynski
Year 5/6	Mrs Larissa Bartlett/Mrs Emma Menegaldo
Year 5/6	Mr Scott Bosworth/Mrs Larissa Bartlett
Visual Arts	Ms Keilo Wise
Music	Ms Sue Pinakis
Languages [Japanese]	Mr Nicholas Archbold
Physical Education	Mr Paul Valentino

### EDUCATION ASSISTANTS

Early Childhood	Mrs Di Barnett
Special Needs	Mrs Nola Archibald
	Mrs Michele Suddell
	Mrs Nicol Rudrum
	Mrs Caroline Wright

### CANTEEN

Mrs Barbie Connick

### GARDENER

Mrs Karen Hobden

### CLEANERS

Mrs Tia Martin - Head Cleaner  
Mrs Angela Munoz Orejarena  
Mrs Jan Togher





## CHILDREN WITH SPECIAL NEEDS

We cater for students with special needs in our school. Some students with identified disabilities attend regular classes and may receive extra assistance from a Special Needs Assistant or from the SSN (School of Special Educational Needs) teams.

Where parents are aware their child has special needs they are asked to inform the Principal and class teacher. Copies of any specialist reports should be made available to the Principal.

## ACADEMIC COURSES

In Primary Schools all pupils undertake instruction in the following learning areas:

English, Mathematics, Science, HASS (Humanities and Social Sciences), Arts (includes Music and Visual Arts), Technology, Health and Physical Education (including Dancing, Swimming and Sport). Students in Years 3-6 participate in the Language Program. At Dalmain Primary School the language is Japanese.

## EXTERNAL EXTENSION

- This is conducted through the Primary Extension and Challenge (PEAC) program conducted presently within the North Metro Education Region.
- All children are tested in Year 4. Successful applicants may then attend PEAC through Years 5 – 6.
- Students (K-Yr6) are provided opportunities in class through the STEM (Science, Technology, Engineering & Maths) approach, focusing on high order thinking, problem solving, critical and creative thinking.

## COMPUTER AND IPAD USE

Computers are available for student use. The programs used by students are educational in nature and designed to assist/enhance student learning. Each classroom has internet access.



Students must have approval from parents to use the Internet and Email facilities and when this is obtained students are issued with a "LOG-ON" Code, which allows the school to monitor student use of this system. Any abuse of either service will result in user privileges being denied.

**UNDER NO CIRCUMSTANCES WILL PROGRAMS FROM OUTSIDE SOURCES BE LOADED ON TO SCHOOL COMPUTERS.**

This is to protect our computers against viruses.

## SCHOOL RULES

Dalmain Primary School believes that every individual has the right to work and to learn in safety. School rules have been developed to create a safe and secure environment for all.

- ♦ We respect other people, their property and ourselves.
- ♦ We walk on the paths and in and around the buildings.
- ♦ We throw only balls and beanbags.
- ♦ We only leave the school grounds when we have permission.
- ♦ We ride bicycles and scooters outside the school grounds.
- ♦ We go into classrooms only if a teacher is present.

## CLASS FORMATION

Formation of classes for the beginning of the school year is the responsibility of the school.

Because of existing restrictions on class sizes, it may not always be possible to meet parents' requests for class/teacher allocation. Should there be problems pertaining to the ongoing placement of your child in a certain class, it would be appreciated if the Principal were to be contacted in the first instance.

## CHILDREN'S INDIVIDUAL NEEDS

Children do not progress at the same rate. They advance through a series of "leaps and plateaus". Dalmain Primary School caters for the needs of individual children in a variety of ways.

1. The classroom teacher will provide an inclusive curriculum catering for the needs of all students.
2. The classroom teacher will work with the Admin Support Team to provide a learning program structured to an individual student's needs where necessary.
3. Literacy support for reading is provided from Years 1 to 6, through the Minilit and Multilit program.

## INSTRUMENTAL MUSIC TUITION

Instrumental lessons are available for selected students in Years 5 and 6. Positions are offered to students based on aptitude and commitment.

## SCHOOL CHOIR

Each year students from Years 4 – 6 are involved in our school choir. Our aim is to have a group of children competent to perform choral items on special occasions.

## LIBRARY

The school has a library staffed on a part-time basis. Children are encouraged to borrow regularly from the library. To protect borrowed books, they must be carried in a library bag.

The date of return of the book is recorded on computer. **BOOKS MUST BE RETURNED TO THE LIBRARY BY THE DUE DATE.** If your child has not finished the book, he/she may re-borrow it by having it re-issued.

While resources are in the possession of pupils, all care should be taken to see that the books are not damaged.

**RESOURCES WHICH ARE LOST OR DAMAGED MUST BE REPLACED/PAID FOR BY THE PARENT/CAREGIVER.**

- Eating and drinking are not allowed in the library unless under teacher supervision.
- The Library Officer on her rostered days is usually available to give help to children who are looking for certain material for assignments, etc.
- The Library is fully automated and students have access to the Internet.
- An active group of parents supports the work of the library. Volunteers are welcome to contact library staff at any time.

## REPORTS

Schools have always had a responsibility to assess the achievements of their students. The main purpose of assessment is to provide guidance in one form or other so parents/caregivers can monitor their child's progress from one semester to another.

At this school, assessment is of a cumulative type, with evaluation taking place on an ongoing basis. The teaching program is Semester oriented.

Teachers provide formal written reports of children's progress to parents at the end of each semester, ie in July and in December. A report link is emailed to parents, valid for 4-6 weeks.

Teacher/Parent interviews are formally scheduled at the end of Term 1 to provide parents with updated information on their child's progress.



Teachers may arrange an interview with parents/caregivers at a mutually convenient time when it is felt that the child is having problems coping with work or experiencing relationship difficulties with his/her peers.

## APPOINTMENTS

To assist in the smooth running of our classes, parents are requested to avoid making medical or dental appointments (except those of an urgent nature) in school time.

## HOMEWORK

Many children benefit from practising at home what has been taught at school. This practice can include a variety of subjects but will be most effective when it meets the needs of the individual. **It is important that the amount of homework be limited to allow the child to take part in and benefit from play and other after school activities.**

Dalmain Primary school recommends that children in the early years regularly read with their parents books chosen from home, Council and/or school libraries. This pattern of regular reading should continue through the years with the gradual addition of other work.

## MOBILE PHONE POLICY

Please refer to the school policy available from the office.

## BEHAVIOUR MANAGEMENT IN STUDENTS

Teachers are permitted under Regulation 39 of the Education Act to "keep children in" for breaches of school discipline. This usually takes place at the lunchtime break after the student has finished eating his/her lunch.

Normally students are detained for the following reasons:

- Breaches of class/school rules.
- Poor or inappropriate behaviour, and
- For participating in dangerous/unsafe activities.

## EDUCATIONAL EXCURSIONS/INCURSIONS

It is to be expected that children from our school will be involved in a range of educational excursions/incursions. Such activities could well involve – Short excursions e.g. visits to the local library, water treatment plant, and museum. Incursions involving storytellers, Aboriginal speakers, special interest groups.



## EXCURSIONS/INCURSIONS (cont)

Excursions and incursions are all related to various curriculum learning areas which students are currently involved in. Parents will be given prior notification of excursions and a signed permission note is required to allow the child to participate in excursions or incursions.

## IN TERM SWIMMING

Lessons are available to all PP-Yr6 students as part of the in term swimming program. Parents are advised of bus fares and pool admission costs before the commencement of lessons. Parents will be notified when swimming will occur.

## MONEY COLLECTION

During the year there will be times when children will be attending incursions, excursions, cultural activities etc. Some activities are free and some activities will incur a charge. Notices will be sent home with children informing Parents/caregivers of the activity. Included on the form will be a "permission slip" that must be completed, placed into the envelope provided and returned to your child/children's class teacher with the correct money or advice of the direct deposit receipt prior to the activity taking place.

School and P & C fees and charges and/or fundraising events should be handed in at the school office.

**PERMISSION SLIPS AND MONEY MUST BE GIVEN TO THE CLASS TEACHER FIRST THING IN THE MORNING.**

### DIRECT DEPOSIT DETAILS -

BSB: 016-494

Acct: 3408-18845

State your Surname/TA/Activity if room permits.

Parents also have the option of paying all students charges in a one off payment

## ENROLMENT

### APPLICATION FOR ENROLMENT FORMS

"Application to Enrol" and "Enrolment Procedure" at Dalmain Primary School is quite simple and may be undertaken at any time during normal school hours. Parents are also welcome to discuss their child's enrolment with the Principal or Deputy Principal at any time during normal school hours. If possible, prior arrangement for an interview would be appreciated. As part of the enrolment procedure, Birth Certificates and proof of address must be sighted and need



to be brought with you when applying to enrol. A copy of immunisation records (AIR—Australian Immunisation Record) for children under the age of 7 years can be obtained by calling 1800 653 809 or by Internet at [www.medicareaustralia.gov.au](http://www.medicareaustralia.gov.au).



**IT IS A VERY IMPORTANT COMPONENT OF OUR DUTY OF CARE THAT DETAILS ARE KEPT UP TO DATE. PARENTS ARE ASKED TO NOTIFY THE SCHOOL OF ANY CHANGES TO CONTACT TELEPHONE NUMBERS OR ANY OTHER DETAILS.**

For children new to the school, a booklist can be obtained from the office at the time of enrolment.

## SCHOOL TIMES

Parents are requested not to drop off children **BEFORE 8.30am** in the morning for duty of care reasons. The prompt pick up of children after school is also appreciated. Children who arrive before 8.30am **MUST** sit in front of TA5 and TA6 where they can be seen by admin staff.

**KINDY:** operates 5 day sessions per fortnight.

**KINDY TO YEAR 6:** classes commence at 8.45am. Morning recess is from 11.00am to 11.20am. Lunch is taken at 12.40pm to 1.25pm. Classes end at 3.00pm. Formal supervision of children begins at 8.30am.

## ATTENDANCE AND ABSENCES

Parents **MUST** notify the school **BEFORE 8.30am** on the day of absence explaining the student's non attendance either by SMS messaging on 0409 885 439 or telephoning the school on 6207 2200. Parents of students with an unexplained absence will receive an automatic text message advising them of their child/children's absence. Parents are requested to respond to this message either by return text messaging or telephoning the school. Where students have a significant number of days away parents may be contacted to explain the reason.

Student attendance at kindergarten is recommended but is not compulsory. Teachers need to be advised if a kindergarten pupil is going to be absent.

## NEWSLETTERS

One of the main means of communication in the school is the newsletter that is **issued each FRIDAY**. It includes general items of information, P & C news and, when space permits community news. Newsletters are emailed each Friday to parents. By reading these publications parents can be kept fully informed about the school and current events.

**TO RECEIVE NEWSLETTERS PLEASE ENSURE THE SCHOOL HAS YOUR MOST UP TO DATE DETAILS.**



## ASSEMBLY

Generally each THURSDAY FORTNIGHT an assembly is held. A different class leads each assembly. Parents are welcome to attend all assemblies. Assemblies commence at **8.45am**.

## VOLUNTARY CONTRIBUTIONS

Recent changes in legislation have resulted in school charges being reviewed annually. At the time of enrolment please ask the Registrar who will provide you with a copy of the latest charges.



### PRIMARY CONTRIBUTIONS FOR 2020 -

Per child at Dalmain \$60.00

### P & C CONTRIBUTIONS

Contributions for 2019 -

1 child at Dalmain	\$25.00
2 children	\$50.00
3+ children	No additional fee

## SIGNING OUT OF STUDENTS DURING SCHOOL HOURS

**It is the responsibility of the adult collecting the child/children leaving the school grounds at any time during normal school hours to report to the School Office and sign the child/children out prior to collecting them from the classroom. If the child returns to school, they must also return through the school office.**

## ACCESS TO STUDENTS

It is our policy to allow only parents or caregivers of our students to have access to students at any time. Our enrolment form contains details for access to your children. If grandparents or other relations are required to have regular access, this should be stated on the enrolment form. In certain situations, where someone requires access other than those people nominated, a letter from one of the parents is required before access will be given.

**It is a Departmental requirement that all parents, volunteers, siblings etc sign in, and obtain an identification sticker at the school office BEFORE entering classrooms.**

## FAMILY LAW ORDERS OF CONSENT

The Teacher and School Administration must be made aware and given copies of any Family Court Orders of Consent that have implications in matters of residence and contact for your child.

## HEALTH

The school is supported by a professional team that includes a school nurse, a school psychologist, a school Chaplain and a dental therapy centre. No charge is made for these services. The dental therapy service is located at Halidon Primary School, 38 Halidon Street, Kingsley. **Phone: 9409 6362.**

When children become ill at school, contact is made with parents or people nominated as emergency contacts. As treatment facilities at the school are limited it is better if children are collected as soon as possible so that treatment can commence early. **For this reason, parents are requested to keep their contact details up to date.**

For the information of parents, brief details are included in this booklet of exclusion periods for some conditions that may occur.

## SICKNESS

If your child complains of sickness prior to coming to school, please give him/her a good hearing, endeavouring to diagnose the complaint. If the child is genuinely ill, please keep him/her at home. A sick child will not be able to participate in normal school activities and parents will be requested to collect the child from school. Whilst education is important, it is felt that it comes second to a child's health and comfort.

## ADMINISTRATION OF MEDICATION

Should it be necessary for your child to be given medication at school, administration staff will be able to supervise and assist in this procedure if -

- ◆ A request/approval form, containing particulars of medication, nature of ailment, doctor's name, address, time/s for medication and dosage, is completed at the office;
- ◆ The prescribed medication and a suitable measure (if applicable) are supplied. The medication should carry the chemist's label identifying the name of the child and dosage.

Class teachers **ARE NOT PERMITTED** to administer medication. All requests must be referred to the school office.

Where your child's medication is of an ongoing or intermittent nature, please consult with the Principal/Deputy Principal and teacher concerned to make them aware of the necessity and the specific requirements for your child's condition. (cont.)



## ADMINISTRATION OF MEDICATION (cont)

This could also involve making arrangements for a parent to administer certain medication to the child in school time.

Children are permitted to carry their asthma sprays with them at all times. To facilitate this, parents will need to complete a form for this purpose. Please ask for a form at the school office. Asthma sprays must be clearly labelled with the child's name and class.

Medicines other than asthma sprays/inhalers **MUST BE KEPT AT THE OFFICE and NOT IN SCHOOL BAGS.**

## SCHOOL HEALTH SERVICES

Each year a Registered Nurse visits the school from School Health Services. On these visits the Nurse conducts the School Entry Health Assessment on Kindergarten students. This assessment includes eyes, ears, weight and height. The nurse is also available at all times if you are concerned about your child's hearing or sight. All referrals should be made through your teacher.

## HEAD LICE

This school is not unique in that we quite often have children with head lice. Head lice, or the eggs called "nits" can be exchanged by contact at play or in the classroom.

One infected child at a school can quickly cause the spread of the lice to many of his or her classmates and to anyone who comes in contact with **THEM**. Therefore, the school needs to be advised promptly if any infestation is found.

**REMEMBER: ADULTS ARE NOT IMMUNE TO HEAD LICE. ANYONE CAN PICK THEM UP.**

## PARENTS' RESPONSIBILITY

The primary responsibility for dealing with head lice belongs with each child's parents.

Children may be excluded from school until treatment has been undertaken.

The primary responsibility for dealing with head lice belongs with each child's parents.

**Parent cooperation may be sought to allow school personnel to undertake head inspections of their child/children when it is found that there are head lice infecting members of a class where the particular parent's child is enrolled.**

Parent/care giver of children suspected of having head lice will be called to pick their child up from the school for treatment.



Children may be excluded if head lice are found, live lice must be destroyed, **eggs must be removed and regular treatment continues until ALL SIGNS of lice have disappeared.**

The Health Department, your local Chemist or the school can provide you with more details on appropriate treatment.

**TREATMENT MUST BE PERSISTED WITH UNTIL ALL TRACES OF THE LICE HAVE GONE. HEAD LICE WILL NOT JUST GO AWAY, THEY MUST BE REMOVED AND KILLED. PROMPT AND PERSISTENT TREATMENT IS THE ONLY REMEDY.**

**Each week** – a simple check for head lice should be done. The best way to do this is to use white conditioner applied to dry hair and combed through with a fine tooth comb, wiping each section onto a white tissue. If there is evidence of head lice, the child should be treated. Older children may be able to do this while showering.

The treatment of hair automatically each week is both harmful and unnecessary and can build up a resistance to Head Lice Treatments. Use conditioner to check rather than treating.



## INFECTIOUS DISEASES – EXCLUSION FROM SCHOOL



The information below sets out details of

DISEASE	PERIOD OF EXCLUSION FOR SUFFERERS	CONTACTS
<b>CHICKEN POX</b>	Exclude until all vesicles have crusted, approximately 5 days..	Refer any immunosuppressed children to their doctor.
<b>CONJUNCTIVITIS</b>	Exclude until discharge from eyes has ceased.	Do not exclude.
<b>DIARRHOEA</b>	Exclude until diarrhoea has ceased for 24 hours.	Do not exclude.
<b>HAND , FOOT AND MOUTH DISEASE</b>	Exclude until vesicles have crusted/dried	Do not exclude.
<b>HEPATITIS A</b>	Exclude until 14 days after onset of illness or 7 days after jaundice appears.	Do not exclude. Contact management will be coordinated by public health unit staff
<b>IMPETIGO</b>	Exclude until after antibiotic treatment has commenced. Lesions on exposed skin surfaces should be covered with a waterproof dressing. Young children that cannot comply with these practices should be excluded until the sores are dry.	Exclude until 24 hours after completing treatment,
<b>MEASLES</b>	Exclude for 4 days after onset of rash	Do not exclude vaccinated or previously infected contacts. All other contacts should be excluded until 14 days after the onset of the rash in the last case.
<b>MENINGOCOCCAL INFECTION</b>	Exclude until after treatment .	Do not exclude.
<b>MUMPS</b>	2 days prior, to 5 days after parotitis (swollen salivary glands)	Do not exclude.
<b>PARVOVIRUS B19</b>	Do not exclude.	Pregnant women who may have been exposed to parvovirus B19
<b>RINGWORM, SCABIES, PEDICULOUS (lice) TRACHOMA</b>	Exclude until person has received antifungal treatment for 24 hours. For Head Lice exclude until hair is treated and lice removed. For Scabies, Trachoma, exclude until person has received treatment.	Do not exclude.
<b>RUBELLA (German Measles)</b>	Exclude for 4 days after onset of rash	Do not exclude. Refer pregnant contacts to their doctor
<b>WHOOPING COUGH</b>	Exclude until 5 days after an appropriate antibiotic treatment of for 21 days from the onset of coughing.	Contact management will be coordinated by public health unit staff.

Parents are requested to observe the above exclusion periods. Children will be sent home from school if the exclusion periods are not observed.

A Medical Certificate from a Registered Medical Practitioner will be the only means of placing a child back in school **BEFORE** the exclusion period has elapsed.

Children with heavy colds recover more rapidly when kept at home. This also avoids the risk of other children becoming infected.

## HEALTH AND HYGIENE

In the interest of the general health and hygiene of the school community, it is essential to ensure that children :

- Wear clean clothes to school each day.
- Come to school regularly bathed.

Fingernails should be clean, hair groomed and shoes cleaned and preferably worn with socks.

## ALLERGY AWARE SCHOOL

We have a number of students in our school with allergies (Anaphylactic reaction) to products, particularly nuts. We are seeking your support in creating a safer environment by -

- ♦ Not providing nut products at school such as peanut paste, Nutella sandwiches or snack bars with nuts.
- ♦ Encouraging your child not to share or swap their food or drink bottles with others.
- ♦ Encouraging your child to wash their hands before and after eating.
- ♦ When having other children to play or for a party be aware they may have allergies, including anaphylactic reactions. Plan for any dietary needs and medication in discussion with the relevant parent.

Further information about allergies and anaphylaxis can be obtained on the website [www.allergy.org.au](http://www.allergy.org.au) or by contacting the school.

We thank you for your support with our Allergy Aware policy.

## ACCIDENTS AT SCHOOL

In the case of your child being involved in an accident at school, the following procedure will apply -

If the accident is of a minor nature the relevant first aid will be applied.

If the accident is of a more serious nature, then -

- ♦ First aid will be applied.
- ♦ The ambulance will be called if deemed necessary.
- ♦ The school will endeavour to contact the parent, caregiver or emergency contact.

Please be assured that the total welfare of your child/children is our priority at all times.

## PLEASE NOTE:

The school is not covered by any Ambulance membership or insurance, therefore any costs of this nature incurred will be borne by the parent/caregiver.



## SCHOOL SPORT

All children from Kindy to Year 6 are involved in a range of sporting activities during the year.

Children from Years 5 and 6 are involved in competitive sport. Sports include - Soccer, netball and football. Other interschool sporting events include the interschool athletics carnival which is held in August/September.

## YEAR 6 LEADERSHIP PROGRAM

During their final year of primary school, the Year Six students of Dalmain participate in the leadership program.

This program is designed to develop initiative, lateral thinking, organisational skills, interpersonal skills and time management.

Students are able to demonstrate their skill development through various leadership roles either as a Prefect, Monitor, Faction Captain or Vice Captain.

At Dalmain we pride ourselves on the confidence and maturity of our Year Six students.

## SCHOOL COLOURS

These are royal blue and gold.

## UNIFORMS

The school has an established dress code, which all students are expected to follow.

Parents through the P & C have developed the school colours of royal blue and gold and uniform styles. The school is noted for the standard of the children's dress.

Royal blue tracksuit (option of zip front jacket or windcheater) with gold logo.

Royal blue slouch/desert hat with gold logo.

White socks. Board shorts and/or jeans are not within the dress code. The dress code recommends for all students:

## BOYS

- Gold polo/crew neck shirt with royal blue logo.
- Royal blue shorts.
- Royal blue track suit (option of zip front jacket or windcheater) with gold logo.
- Royal Blue slouch/desert hat with gold logo.
- White socks.

## GIRLS

- Dress - royal blue and white check.
- Gold polo/crew shirt with royal blue logo.
- Royal blue pleated sports skirt.
- Royal blue fashion shorts
- White Socks.



## 2020 UNIFORM SHOP

**UNIFORMS ARE NOW  
SUPPLIED THROUGH TUDOR  
UNIFORMS, LOCATED AT  
1/75 EXCELLENCE DRIVE,  
WANGARA.**

It is essential for all items of clothing, including school hat and equipment that children bring to school be marked with their **NAME**. This will prevent accumulation of lost property.



### SUN SMART POLICY

As part of the school health policy, children who wish to play in the sun while at school must wear a hat with a "legionnaires" flap hat protects the ears and neck or a bucket hat. More and more we are coming to realise the damage we do to our skin in our youth and parents are asked to help protect children from these long term dangers. Where possible in summer, sport in our school is held early in the day to avoid the most dangerous ultra violet rays. It is encouraged that parents administer sunscreen to children prior to arriving at school daily.

Hats are available through TUDOR, either online or by visiting TUDOR at **1/75 EXCELLENCE DRIVE, WANGARA..**

### FUNDRAISING AT SCHOOL

During the normal process of the school year, all fundraising at Dalmain Primary School is reserved exclusively for the school's Parents' and Citizens' Association or class teachers who are fundraising for a class/school project or for charity, *eg* cancer research, Asthma Foundation etc. Persons representing outside organisations are not permitted to sell tickets or raise funds at Dalmain Primary school.

### VALUABLES

Parents are asked to avoid possible loss or damage to valuable toys, jewellery, sporting equipment and other personal property by ensuring that they are not brought or worn to school. We cannot guarantee their safe keeping and neither the school nor the Education Department of WA carry insurance to cover the loss or breakage of such valuables.

### LOST PROPERTY

All labelled items will be returned to the child's classroom.

### CANTEEN

The school canteen is run by our active P & C Association and operates Wednesdays, Thursdays and Fridays and provides wholesome food at competitive prices. Students are requested to place their orders directly in the Early Bird box provided between 8.20-8.40am thereafter deal directly with the canteen.

Pre-primary students have a lunch basket in their room where orders can be left in a sealed envelope with correct money.

**Helpers for the canteen are always required.** As profits from the canteen go to the betterment of education for the children at Dalmain Primary School, this service is seen as a viable means of parents helping us to help their children with that little extra in the classroom or on the sports field. If you can assist, please contact our Canteen Manager Barbie Connick on 6207 2200.

### BICYCLES/SCOOTERS

It is not recommended that students younger than Year 4 ride bicycles/scooters to school. Children riding bicycles/scooters to school are requested to park them in the racks provided. To prevent theft it is advisable for cyclists to lock their bicycles into the racks with an effective lock.

Normally, children are permitted in the bicycle rack area only when going to or from their bicycle. ***Students must walk their bicycle/scooters when in the school grounds.***

If your child has the misfortune of having a bicycle/scooter stolen, the matter should be reported to the police.

The Police Department has requested that parents take the responsibility for this duty. Care will be taken by school personnel to ensure that loss of bicycles by theft is kept to a minimum. Children must wear approved cyclist helmets.

### DOGS ON SCHOOL GROUNDS

For the safety of our students and community members, dogs are not permitted on school grounds, as per the signage around the school.



### SCHOOL REQUISITES

At the end of each year every child returning to Dalmain Primary School for the following school year will receive a basic personal item list for the appropriate year level. Included in the personal item list will be specific items requested by the individual teachers to complement his/her preferred way of teaching.



It is anticipated that the lists will not be exhaustive nor put too much pressure on the family budget. Parents should be aware that when significant items are purchased eg. dictionary, atlas calculator etc. – these items are reusable year after year – particularly in Years 4–6.

School and P & C charges are also mentioned on personal item lists and may be paid at the same time as items required on the book list.

### STUDENT TRANSFERS

Should it become necessary for you to transfer your child to another school, please notify the School Administration before the intended date of leaving. Please ensure that any monies owing, library books and school materials are returned.

### HIRING OF SCHOOL FACILITIES

When not needed for school use, two plexipave courts are available for hire through the school. Hire details are displayed on the north fence of the courts. Other building facilities are also available for hire. Please inquire at the front office for details.

### DALMAIN SCHOOL BOARD

The Board is made up of six elected parents, two community members, three elected members of the school staff and the school Principal. Its function is to approve –

- ◆ The School Business Plan;
- ◆ Annual Report
- ◆ The budget created for the school
- ◆ To monitor the implementation of the School Business Plan;
- ◆ To act as an advisory group on matters of school operation as specified – the Education Act.
- ◆ A copy of the Minutes of each Board Meeting is displayed on the noticeboard outside the school library.

### PARENTS AND CITIZENS' ASSOCIATION

The Association plays a vital role with the raising of funds and provide additional financial support to student centred programs.



A number of sub-committees operate as part of the Association and include the Canteen, Fundraising and Safety House.

All parents are welcome to become voting members of the Association on payment of an annual membership fee of a gold coin. Monthly meetings are usually held on the 3<sup>rd</sup> (third) TUESDAY OF EACH MONTH in the staff room. The Annual General Meeting of the Association is held at the beginning of term one. The dates of all general meetings are advertised in the school newsletter.

A copy of the Minutes of each General Meeting is displayed on the notice board beside the entrance to the school library.

### SAFETY HOUSE

Dalmain Primary School is a Safety House Area. The distinctive yellow safety house sign designates approved residences. Please familiarise your child/children with these when coming to and from the school.

### CARE FOR KIDS BEFORE AND AFTER SCHOOL CARE

Care for Kids provide care at Dalmain Primary School in a fun and stimulating environment – with qualified and experienced staff, the service is Accredited by NCAC.

Childcare benefit and Government rebates apply.

Contact us on 9309 2300 or



[kingsleyoshc@careforkidswa.net.au](mailto:kingsleyoshc@careforkidswa.net.au) or, call in and see us in the school's undercover area.

## SCHOOL SECURITY

Occasionally our school premises are the target of vandals and others intent on breaking and entering buildings to steal school property.

We ask that all parents who live in the immediate vicinity of the school, or who regularly pass the school, report any observed disturbances to the following:-

### EDUCATION SECURITY

WARWICK POLICE

JOONDALUP POLICE

JOONDALUP CITY COUNCIL RANGERS

9264 4771 or 9264 4632

9246 8333

9400 0888

9400 4960



# 2020

## TERM DATES - STUDENTS



### TERM DATES

<b>TERM 1</b>	Monday 3 February – Wednesday 8 April
<b>TERM 2</b>	Tuesday 28 April – Friday 3 July
<b>TERM 3</b>	Tuesday 21 July – Friday 25 September
<b>TERM 4</b>	Tuesday 13 October – Thursday 17 December

### SCHOOL DEVELOPMENT DAYS 2020

Dalmain Primary school will take the following School Development Days in 2019.  
Staff attends school but

#### CHILDREN DO NOT ATTEND ON

<b>THURSDAY</b>	9 April
<b>MONDAY</b>	20 July
<b>MONDAY</b>	12 October

### 2020 PUBLIC HOLIDAYS

<b>LABOUR DAY</b>	Monday 2 March
<b>GOOD FRIDAY</b>	Friday 10 April
<b>EASTER MONDAY</b>	Monday 13 April
<b>ANZAC PUBLIC HOLIDAY</b>	Monday 27 April
<b>WESTERN AUSTRALIAN DAY</b>	Monday 1 June
<b>QUEEN'S BIRTHDAY</b>	Monday 28 September

